



UNITED STATES MARINE CORPS
MARINE CORPS COMBAT DEVELOPMENT COMMAND
QUANTICO, VIRGINIA 22134

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COMBAT DEVELOPMENT COMMAND BULLETIN 5310

From: Commanding General
To: Distribution List

Subj: DRILL INSTRUCTOR (DI) (0911) SCREENING FOR THE FY 09 SUMMER
AUGMENTATION PROGRAM FOR OFFICER CANDIDATES SCHOOL (OCS)

Ref: (a) CDCO 5310.4
(b) MCO P1326.6D
(c) MCO P6100.12

- Encl: (1) Screening Criteria for Drill Instructors Assigned to
Augment OCS for Summer 2009
(2) 0911 Screening Roster/Current MCCDC/NCR Personnel
(minus Marine Helicopter Squadron One and 8th and I
Marines)
(3) 0911 In Bound to National Capital Region (NCR) Screening Roster
(minus Marine Helicopter Squadron One and 8th and I
Marines)
(4) Screening Schedule

1. Purpose. To provide pertinent information about the DI (Additional Military Occupational Specialty 0911) screening process for the FY 09 Summer Augmentation Program for OCS.

2. Information

a. HQMC assigns Marines possessing the additional MOS 0911 to the various commands and organizations located at MCB Quantico for the purpose of augmenting OCS during the summer. Reference (a) directs 0911 OCS augments be screened for summer augmentation duty as DIs. Enclosure (1) is the screening criteria to be used for this purpose. Actual or potential disqualifying problems may require re-screening individuals. If there is any reason a Marine listed in enclosure (2) cannot be screened, the OCS Sergeant Major or S-1, should be contacted to make alternate arrangements, Comm (703) 784-2351 / DSN 278-2351.

b. Eligible Marines will receive Temporary Additional Duty (TAD) orders to OCS for duty as DIs for the period of 8 May 2009 to 14 August 2009. Special Duty Assignment pay will commence upon reporting for duty. Organizational commanders and division directors will be notified as early as possible of DI taskings. Marines holding 0911 MOS who are inbound to the NCR with a report date on or prior to 15 April 2009, will be telephonically interviewed and screened by the OCS Sergeant Major. These Marines will be assigned to OCS in a TAD status as OCS summer augments.

3. Action

a. Commanding Officer, OCS

(1) Screen Marines listed in enclosure (2) and (3) using references (b) and (c), and enclosure (1) as a guide.

(2) Notify CG MCCDC (C 06), via CG, Training and Education Command (TECOM) (G-1), info copy (G-1) MCCDC of Marines who fail to appear for screening, if applicable.

(3) Provide a report by 30 January 2009 to the CG MCCDC (C 06), via CG TECOM (G-1), info copy to (G-1) MCCDC, that identifies those Marines screened eligible for duty with the Summer Augmentation Program.

(4) Provide a separate report by 30 January 2009 to Director, Personnel Management Division, via the CG MCCDC (C 06), and the CG TECOM (G-1), info copy to (G-1) MCCDC, that identifies those Marines screened ineligible for augmentation duty. The report must contain specific details explaining the nature of the disqualification.

b. Organizational Commanders and Division Directors

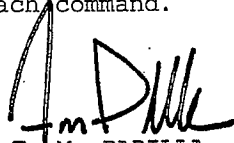
(1) Disseminate the information contained in this Bulletin.

(2) Ensure Marines listed in enclosure (2) schedule a screening appointment per enclosure (3) and report to the board at the appointed time in the utility uniform and possessing physical training gear, service record book, and medical record.

c. CG TECOM

(1) Coordinate the screening of DIs per the enclosures.

(2) Based on the percentage of qualified 0911s, determine a pro rata requirement of DIs to be provided by each command.


F. M. PADILLA
Chief of Staff

DISTRIBUTION: A

SCREENING CRITERIA FOR DRILL INSTRUCTORS
ASSIGNED TO AUGMENT OCS FOR SUMMER 2008

1. All Marines in DI billets at OCS must be able to function in a candidate company. This requirement is the fundamental assignment consideration on which the following criteria are based:

a. Compliance with the Marine Corps concerning physical fitness and body composition per reference (c).

b. No documented medical problems preventing participation in physical training, hikes, and/or field duty.

c. No medical treatment, regardless of seriousness, that requires frequent visits to medical facilities, etc. Frequent is defined in this case as more than once a month.

d. No alcohol/drug abuse incident within 2 years of assignment, resulting in either punitive or non-judicial punishment.

e. The Marine is not currently enrolled in command-directed Family Advocacy Program as verified by local Family Services Center.

f. Divorce or separation alone does not disqualify someone from assignment to OCS. However, a Marine is not qualified when his/her bonafide separation/divorce/custody proceedings will foreseeably interfere with meeting all training schedule requirements. (Verification of any legal proceedings is required.)

g. Adequate childcare arrangements for family members of single parents.

h. DIs assigned to OCS must score a first class PFT in concert with the DI screening checklist contained in reference (b). DIs reporting for duty with the OCS Augmentation Program will be assigned to specific billets by the CO, OCS based on their individual strengths.

i. No pending financial problems, administrative discharge action, disciplinary or adverse administrative action (be prepared to validate).

j. No NJP or more serious disciplinary action within 3 months of assignment to OCS.

2. Waivers to any criteria listed above will be considered on a case-by-case basis.

ENCLOSURE (1)

SCREENING SCHEDULE

1. The following information pertains to the DI screening at OCS:

a. Dates: 7-18 January 2008.

b. Time: 0800-1130 and 1300-1800 daily.

c. Uniform: Utility with Physical Training (PT) gear.

d. Place: OCS, building 2189

e. Interviewees will bring the following items:

(1) Service Record Book and Medical Records

(2) Up-to-date Basic Individual Record/Basic Training Record

(3) PT gear (green on green) worn underneath Green Digital MARPATs for weigh-in.

2. Marines will call the OCS administrative chief or the OCS Sergeant Major, Sergeant Major Barrett, at DSN 278-2351 or commercial (703) 784-2351 to set up an interview with the OCS Sergeant Major. Report at least 30 minutes prior to the scheduled appointment. Any questions should be directed to the OCS administrative chief.

ENCLOSURE (4)